



smith & hopen, p.a.

December 14, 2001

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Hon. Commissioner for Patents  
Washington, D.C. 20231

**Inventor:** Guy Middleton  
**Serial No.:** 09/683,042  
**Filed:** 11/12/2001  
**For:** Compression/Decompression Method  
**Our Reference No.:** 1320.06

Dear Sir:

Enclosed please find the following:

1. Notice To File Missing Parts of Nonprovisional Application Filed under 37 C.F.R. 1.53(b) – (1 page);
2. Applicant's executed Combined Declaration and Power of Attorney – (5 pages);
3. Check No. 1690 for \$65.00, payable to Assistant Commissioner for Patents to cover the late oath or declaration surcharge as set forth in 37 C.F.R. 1.16(e) for a small entity in compliance with 37 C.F.R. 1.27; and
4. Self-addressed and postage pre-paid post card to serve as a receipt for items 1-3.

Very respectfully,

**SMITH & HOPEN**

By: Ronald E. Smith

*ron.smith@baypatents.com*

RES/dp

Encl.

**CERTIFICATE OF MAILING**  
(37 C.F.R. 1.8)

I HEREBY CERTIFY that this correspondence is being deposited with the United States Postal Service with sufficient postage as first class mail in an envelope addressed to: Hon. Commissioner for Patents, Washington, D.C. 20231 on December 14, 2001.

Date: December 14, 2001

Deborah Preza



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COMMISSIONER FOR PATENTS  
UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/683,042	11/12/2001	Guy Middleton	1320.06

CONFIRMATION NO. 6099

FORMALITIES LETTER



\*OC00000007163195\*

21901  
SMITH & HOPEN PA  
15950 BAY VISTA DRIVE  
SUITE 220  
CLEARWATER, FL 33760

Date Mailed: 12/06/2001

NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$65 for a small entity in compliance with 37 CFR 1.27, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 65.**

*A copy of this notice **MUST** be returned with the reply.*

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Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

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